

**TUCKAHOE ELEMENTARY SCHOOL
PTA BOARD MEETING MINUTES
September 13, 2010**

OPENING

PTA President, Suzie Hendricks, called the Board Meeting PTA to order at 7:04pm. There were approximately 30 people in attendance.

WELCOME AND INTRODUCTIONS

Suzie welcomed everyone to the first Board Meeting of the 2010-2011 school year and asked that we go around the room to introduce ourselves.

MINUTES

Minutes of the June meeting were reviewed and approved and will be posted on the PTA website.

REPORT OF OFFICERS

A. PRESIDENT ELECT'S REPORT – Meg Bryant

Nametags for chairs and co-chairs are now available.

B. CORRESPONDING SECRETARY – Christy Holsten

There were a few events over the Summer --- the PTA sent a flowering shrub to Mrs. Heiser who lost her sister; goodie baskets were sent to all the new teachers and staff; and flowers were sent to Robin Hatcher who had surgery.

C. TREASURER'S REPORT – Tracie Gillenwater

Audit: The audit of the 2009-2010 books was performed over the summer and everything was found to be in order and accurate. Appropriate reports have been filed with the county and state. A motion was made to accept the audit report as presented and allow it to go to the General Session meeting scheduled for 9/16/10 for approval. The motion was seconded and carried.

Budget: The Treasurer reviewed the designations that were approved at June meeting (copies were available for review). These designations included funds approved for the Playground, National Known Author, Courtyard (Pow Wow Patch), iPod Reading Program, Math Program/Instructional Assistance, Showcase, PTA Laptop, Equipment for PE, STOP and Scrapbook. A motion was made to approve the revised designations as presented and allow it to go to the General Session meeting scheduled for 9/16/10 for approval. The motion was seconded and carried.

The operating budget was reviewed (copies were available). Revisions were made to the budget scaling back fundraisers (eliminating the Election

Day Bake Sale and Barnes & Noble Night) in an effort to raise just enough funds to support the PTA's programs. A motion was made to approve the 2010-2011 Operating Budget as presented and allow it to go to the General Session meeting scheduled for 9/16/10. The motion was seconded and carried.

D. PARLIMENTARIAN – Karen Phillips

Karen gave a quick review of meeting procedures, the process for making motions, having motions approved, etc. If you are proposing something new and different that will need Board approval (especially one that impacts the budget), a motion is appropriate. Please remember to write it out and hand it to the Recording Secretary for documentation in the minutes.

E. PRESIDENT'S REPORT – Suzie Hendricks

Reminders:

Notebook covers are available for Committee Chairs for the 2010-2011 year.

Committee Chairs need to check PTA mailboxes on a regular basis.

PTA copy paper is here and it will be in the PTA cabinets.

Event Flyers: If you are distributing flyers by way of backpacks, please make sure a flyer goes into the front office notebook.

Facilities Use: Any event that is held in school --- a facility use form MUST be completed. See Suzie if you need the form.

A lot has been going on with the PTA ---- thanks to everyone! Welcome to those new to PTA committees. Remember to check the calendar with all the events that will be going on the next several weeks.

F. PRINCIPAL'S REPORT – Cindy Patterson

Cindy gave many thanks for an amazing start to the new school year. 2010-2011 looks to be "the year of my change" --- there are 12 new staff members, a new assistant principal (intro of Melanie Peugh), a new school counselor (Karen Shaia) and, a new resource teacher (Sarah Hubert).

Cindy shared the results to a parent survey. 236 TES parents answered survey with excellent overall scores.

New Horseshoe procedures have been put in place and seem to be working very well.

Construction update: Fencing and trailer should come in tomorrow (9/14). Progress will be fast and furious once it starts (adding 6 classrooms off of the 4/5 grade hallway). TES is also getting additional parking area with 22-23 new spaces.

Teacher's Representative – Amy Siepert (4th Grade)

Amy said she is very happy to be a part of this group! She suggested that since last year's Science Fair was such a success, we consider doing it again this school year!

G. COMMITTEE REPORTS

Chairs are still needed for After School Enrichment and SCA. Also needs to start looking for a new Webmaster.

Book Fair – Claire Newton

Book delivery is the week of Oct. 18th. The book fair will be open during Family night and the Duathlon. Committee is meeting next week.

Drama Club – Reported by Suzie Hendricks (for Mary Neary)

Drama Club auditions will take place Wednesday and Thursday, September 29 and 30th in the auditorium. First come, first served. Only come on one day – try out and then leave.

Duathlon – Reported by Kristin Davis

The Duathlon will be held on Sunday Oct. 24 from 1-4pm. Just a reminder that this is not a race --- it is an "event" to encourage health and team work and just to have fun! Committee is currently looking for sponsors and volunteers. This year t-shirt will be the winning design of a t-shirt contest for 5th graders.

Family Night – Reported by Dana Johnson

Family night is on Friday, Oct. 22nd. This year's theme is "Spaghetti Safari". Joes Inn will provide food.

Hospitality –

They are off to a good start with one of their major events being the Back to School luncheon for the teachers --- Safari theme was fun with great themed décor and food.

Newcomers – Reported by Suzie Hendricks for Lisa Voeks

Two play dates were held over the summer – very well attended. Kleenex and Confetti for kindergarten parents was held the first day of school. There will be a special welcome party for 1-5 graders next Friday.

Room Parents – Reported by Page Booth

New guidelines this year which will even the playing field as to how room parents are picked. Teachers seem open to the change.

Sally Foster – Reported by Ashley Evans

Be sure to go on-line to check out all of the items --- the catalog in the packet offers limited products and is not very exciting. New procedures this year --- No magazines this year. Shipping directly to the consumer. Please TRY your best to help kids sell ---- this is one of TES' largest fundraisers

SEATS – Reported by Suzie Hendricks (for Mary Kate Skeppstrom)

The committee is busy planning events this year --- working on bringing in a big-name author!

Signals – Reported by Amy Knowles

Working hard to put everything together --- lots of information to put into one issue!

Sponsorships – Reported by Page Booth

So far, 5 sponsors have re-upped this year.

Spirit Wear – Reported by Diana Alger

Great sales at open house. New style t-shirt was well-received. Fire sale for old merchandise (i.e lunchboxes). New sweatshirts will premiere at Family Night.

Walk-To-School – Reported by Suzie Hendricks

TES has been registered to participate in the International Walk to School day event on Oct. 6th. An article will appear in the September issue of Signals. Students to make signs and posters. Henrico County police department will be contacted for extra police presence.

Square One Art – Reported by Suzie Hendricks

Our new art teacher (Mrs. Ransone) is very excited and will start this week on art project.

Website – Reported by Suzie Hendricks

We still are looking for at least 1 additional person to help with the website.

Volunteers – Reported by Ashley Stalker

Working on putting together a spreadsheet from parent response forms. Lots of parents want to help with teachers --- (Cindy to have input).

With no further business to come before the Board, the meeting was adjourned at 8:55pm.

Respectfully Submitted
Page Booth
TES PTA Recording Secretary