

TES PTA General Membership Meeting

Minutes

December 3, 2012

I Call to Order: 7:03 PM

II Approval of the November 5, 2012 Minutes Motion to approve, passed

III Report of Officers

Principals report:

Mrs. Patterson and Mr. Gordon both attended the meeting. Mrs. Patterson explained that they wanted to be available to answer questions about the transition to Short Pump Middle School after the fire at TES. Mrs. Patterson said that she could not say enough about the children and parents of TES. The transition between buildings was smooth and we were so lucky to be able to remain together. The children are resilient, but Mr. Gordon and Ms. Shaia are keeping a close watch to make sure all are well. Mr. Patterson said she was proud of everyone and asked if any parents had questions or concerns.

A PTA member said that she had heard that some parents were concerned about the shorter instruction time, because of missed class days and the shorter hours (one less hour of instruction a day) due to the longer commute.

Mrs. Patterson replied that she and the teachers were trying to be realistic, and knew that fewer hours would affect things. She said the teachers had amended lesson plans for SPMS, that are working pretty well, and that we would have to see where we are when we get back to TES. She explained that while we want to, and will be, accountable for results, the SOL waiver gives us more leeway and helps with pacing and where we have to land now. There may be some slowing while back at TES too, but Mrs. Patterson believes we are not so far off that we can't catch up. In January, they will reassess.

Another parent asked if we would have to add days to the school year, and Mrs. Patterson informed us that we will not have to make up missed school days or hours.

In response to a question on the status of the TES classrooms, Mrs. Patterson said that while they are still working on the school, all classrooms are expected to be fully functional although the basement areas will not be open until January 7. She had not received a final report about whether the auditorium will be available before Jan 7. The Kitchen is fine, although the cafeteria is in question, as of today.

In response to a question about whether workers would still be at TES when we return, Mrs. Patterson reported that none would be in areas with children, but there could be some in basement. Exceptional education will continue but not in those rooms. All workers must submit to a background check before they can work in a school.

In response to offers of help with supplies, Mrs. Patterson said that the Kindergarten teachers need to un-box their items and see how they are. They will let us know as soon as they have assessed. The original assessment was that we had lost a lot, but Servpro has done great work.

Mr. Gordon added that they appreciated the parents helping out in the halls and in the cafeteria, as well as copying and other activities.

Teacher Representative: No report

Treasurer's Report : Diana Alger reported that the Budget is basically on target. Spirit wear committee has helped the budget this year by earning more.

Diana also reported that the PTA Executive Committee recommends that the PTA fund an "Instructional Materials Relief Fund " (IMRF) to use over the next 6 months to replace any items lost due to the fire, but not replaced by insurance, or supplement instructional materials if no replacements are needed. The recommendation is to:

1. Re-designate mobile studio excess funds – a little under \$1400 move to IMRF. Secondly, re-designate \$500 that had been allotted for supplies to address the earlier school starting time but were not needed.
2. This year's Duathlon earned an unexpected \$1658 due to additional sponsors. The Committee recommends designating this amount for "Instructional Materials"
3. Finally, the teachers have already been allotted in the regular budget \$130 per fulltime teacher, but many teachers have not taken advantage of the funds. The Committee encourages the teachers to use these funds.

After a brief discussion, a motion to re-designate \$1867.14 from the excess Mobile Studio excess and time-change funds as described above to Instructional Materials Relief Fund was made and passed.

A motion to designate the \$1658 in Duathlon receipts for "Instructional Materials" was made and passed.

Someone asked if we will re-schedule the bake-sale which was cancelled because we were not allowed to use of the school on election day. Laura and Diana explained that we don't plan to re-schedule but that the bake-sale chairs will organize the casseroles at Spring Fling.

Treasurer Elect's Report- no report

President Elect's Report-no report

Corresponding Secretary's Report – Julie Flourney reported via e-mail that- flowers were sent from TES PTA to SPMS Principal and staff on first day of school as a 'thank you' for hosting our children at their school. Also, a Babies R Us gift card and note were delivered to Mr. "Hesham" Ghattas to honor the birth of his baby girl. For December, we are planning special gifts for Mrs. Patterson, Mr. Gordon, Mrs. Hatcher, Mrs. Watkins and Mrs. Carter to not only provide our typical holiday

gift from TES PTA but also a little added extra to thank them for all of their work during the school transition due to the fire.

Parliamentarian Report-

Meg Bryant reported that notice will be made in an upcoming edition of *Signals* that the amended By-Laws will be posted on the PTA website for review by all members. A vote will take place in February.

President's Report

Laura Pleasants thanked:

- Claire Newton, for delivering late-arriving books purchased during the book fair
- Nicki Pugh, for negotiating an extension for our drama club contract with SPARC
- Heather Gavin, for rescheduling missed Chess Club meetings
- Stacey Brown, Meg Simonton, Wendy Rountree and all the HKC subcommittee chairs, for finding the best place for us to have Holiday Kids' Corner
- Alfreda Beach, for putting together snacks and coffee for the SPMS teachers and staff on a moment's notice
- Lisa Martin and Garnett Woodley, for quickly organizing our Spirit Wear inventory and distributing it to teachers who needed to wear TES garb while at SPMS
- Lisa Shumadine, for rescheduling the SEATS-sponsored skype visit with Dan Gutman
- Dot Heffron, for putting together all of our "special editions" of *Signals* out to everyone
- Tracy Jebo and Aletha Sangiray for getting a date extension for Square One Art
- Special Thanks to Ashley Evans for managing the whole SPMS volunteer effort—over 120 so far!!!

Laura also reported that we do still need volunteers at SPMS, so if you get a chance, look at your most recent *Signals* for the link.

Mrs. Patterson commented that she was truly moved by how wonderful everyone has been.

IV Committee Reports

Yearlong/Fall Committees

- ASE - Angela Kennedy reported that all is going well- all contracts are in. Elaine Petersen noted that we missed one class after the fire, and that most classes found another opportunity to meet.
- Annual Fund – Suzie Hendricks reported that the fund is on target.

Suzie noticed that Tuckahoe Middle school sends acknowledgement of donations for tax information via email. Suzie would like to do it that way in the future.

- Calendar and Directory- still working on
- Drama – will continue once we are back at TES
- First Grade Musical- most likely re-set for February
- Holiday Kids Corner- Meg Simonton reports: Location will be at Epiphany Lutheran. Because it is a busy time we are grateful to get space at this church- Question from membership : can there be early shopping for volunteers? Meg will get back.
- Hospitality- breakfast for SPMS staff. Donations from businesses including Panera and Martins. Committee also thinking about what to do when we leave for SPMS.
- Room parents- held off on teacher treat day b/c of space- will do the day the teachers return.
- SEATS- The Dan Gutman Skype that was scheduled to take place on Nov. 20th for 1st & 2nd grade has been rescheduled for Tuesday, February 12th. The Bears Presentation for 1st grade scheduled for Wednesday, December 19th has been put on hold until we know the status of the auditorium or another space....possibly gym? Currently, we are scheduled to have 2 presentations of 1 hour each (8:45 - 9:45 and 10:00 - 11:00) with 3 classes attending each presentation. In January – on January 15th - Author Pamela Duncan Edwards will be here for an all school visit. On January 22nd, The VA Historical Society will be here to present "Voices of the American Revolution" to the 4th grade.
- Signals – 2 more issues this month, then Jan 14th for special spring edition. Anyone can send in spring info. Issues with distribution have been resolved.
- Square One Art- Square 1 Art packets were distributed to teacher mailboxes on November 7th. The fire created challenges with orders, but we communicated with parents via Signals and the Room Parent email system. Orders were originally due November 16th, but an extension was granted until November 19th. The website was still accepting orders after that date as well. Total income estimates are not exact at this time, but as of 11/20, total sales were \$14, 482.75. Because we exceeded 45% participation, TES will be sent a check for 38% of net sales. Based on the information above, TES should expect a profit check exceeding \$5500.00. Product delivery is scheduled for December 11th. Tracy Jebo arranged for Square 1 to delay delivery until December 13th so that they can be delivered to TES. Products will be sorted and delivered as soon as possible following that date.
- Spirit Wear – Donation of inventory was made to teachers, budget still good
- Sally Foster – Prizes are in and will be sent out before holidays.
- Volunteers- Still needed for SPMS!

Spring Committees

- Spring Fling- Committee still needed volunteers for food otherwise everyone is coming back. Erin Reible and Katherine Fallen have volunteered. Next year- Katherine Davis and Meredith Flippin will take over. Committee reminds us that it is a great event and needs everyone to help. The message is everyone has to do something for Spring Fling to work. An hour donation per family would work. Asking room parents to help gather volunteers. APRIL 27 is the date! Discussion about offering something less than a cake for cakewalk. Casserole recipes available.

Meeting Adjourned.

Next Meeting Feb 4th.