

**TUCKAHOE ELEMENTARY SCHOOL
PTA BOARD MEETING MINUTES
June 6, 2011**

OPENING

Meeting was held June 6th in the Library. Thirty-one people were in attendance and PTA President, Suzie Hendricks led the meeting. It came to order at 7:10 pm. Suzie welcomed everyone and introduced everyone as well as handing out a list of families that are “graduating” from Tuckahoe.

MINUTES

Minutes were voted on and approved for the May meeting.

REPORT OF OFFICERS

A. Corresponding Secretary - Christy Holsten

We will be getting a gift card from Martin’S for the Nellis and Donellans to help with meals over the summer. Both have husbands in Afghanistan.

B. Vice Principal - Ms Peugh

-Partition for new classrooms coming down on Tuesday. The two tin building classes will be moving out on Wednesday into the new wing to build in bathrooms.
-Field will be redone with a track and fitness equipment around the track.
-SOL finishes on Wednesday. Thursday and Friday are make-up days.
-Ms Peugh also announced that she had received a promotion from Asst. Principal to Associate Principal.

C. Teacher Representative - Amy Seipert

She said thank you for honor of being on board she really appreciated being a part of board.

D. President - Suzie Hendricks

Lots of happenings: Celebrated Teachers, Ice Cream Social was success with Fire Station #8 supplying the toppings, Field Day was great, The Exec. Board attended the Henrico County Council Banquet. SEATS continues through the rest of school. Monday and Tuesday night will be 5th grade celebration and scholarships will go to two graduating high school from proceeds. Elizabeth Daily’s daughter and Charles Dixon Wallace from Freeman High School will be receiving scholarships. We have 50 families leaving this year - so many! Good Luck and farewell from TES. Suzie is working on year end report, and committee chairs are also sending in reports. Suzie will put in a 2 page summary of things the PTA supported throughout the year in the back packs. Also, Gordon to put on website.

There are also many new folks here at the meeting, lets stop and introduce ourselves.

E. Treasurer - Tracie Gillenwater

Reviewed Snapshot of budget this time during the last two years. As a PTA we need to net out to zero funds each year. If we have extra we need to designate it for next year and vote on it so that we zero out this year's budget. She gave a brief explanation of how the budget reads, pointing out where we brought in extra funds and where we didn't spend the expected amount to come up with the overage in the budget.

She also pointed out the main bills that are still outstanding. The main programs where extra funds were made or saved were the following: Drama Club had one less teacher so expected stipend wasn't paid out. Communications brought in extra funds through sponsors. Funds were saved on Family Night. We didn't have Lego Club. When it all adds up, we have extra money that we need to spend or designate.

Went through this year's designations to explain what got used and what hasn't been used yet and what needs to be voted on to continue into next year.

Then Tracie presented the proposed budget designations for 2011-2012.

We met on May 23rd with Ms Patterson to see where they may need funds for the schools:

- Because more stimulus funds came through we do not need to fund Ms McCullough's new check out console.
- Suzie Hendricks explained Ms Hubert's plan for a reading room. We would like to give the reading room more funds to last over two years, rather than the initial 1st year sum. The book room is based on the County promoted Beverly Tiner system, where there are lots of leveled readers for the teachers to choose from.
- Also more funds to National Known Author which always needs to be booked a year in advanced.
- Show case will carry forward to do after constructions is finished.
- Math Resource position has been funded for another year so another 1,000 for Katy Parsley.
- STOP needs some more sturdy signs for safety issues - ex: no cell phones
- Lego Club will need another robot and field kits for 3 teams next year so last years funds plus \$200 proposed to cover cost.
- Spring Fling needs some more permanent sturdy signs
- Moody Scholarship, proposed we give more this year as many PTAs couldn't afford to donate to this. A graduate from each Henrico HS is chosen to receive at \$2000ish scholarship.

Julie Flournoy asked about possibly putting extra funds towards a county school that might need some help in future. Ms Patterson will be seeing if we can possibly partner with a less fortunate school on an on going basis.

-Any remaining funds are proposed to go to SEATS

All voted on the proposed designations for the 2011-2012 school year. They passed as presented (**See attachment A - Budget Designation 2011-2012**)

F. COMMITTEE REPORTS

Book Fair- Claire Newton

Went great came out with profit. But still want to try BBGB in the fall so that we have a book seller who can give targeted reading recommendations in the fall. They don't give us quite as big a slice of the profit. So it will be a trial to see if having a knowledgeable person help to sell better. They also staff the book fair and using BBGB will to support local economy as they are locally owned. BBGB likes to try new things so Ms Hubbard is going to help structure the one in the fall. Hope to have a section that Ms Hubbard sets up.

SCA - Julie Flournoy

May 9th at Flinn's. Did well, but not as well as February. They did more take out orders and folks came earlier. Nice Variety of Chick Fil A, Chee Burger Chee Burger, and Flinn's.

Fifth Grade Celebration - reported by Suzie Hendricks

All is going well. Lot of fun activities, book signing, donuts, luncheon, movie in gym, ice cream cart, DJs, evening party. All going smoothly and on budget. Schedule of events in Signals.

Fifth Grade Musical - Barbara Tavenner

Ticket flyer came home to buy tickets by Thursday. Going to be adorable, costumes hand made ish. Slide show will be combined with the musical and a CD will come home as well. \$20 flat fee covered everything for the week.

SEATS - Mary Kate Skeppstrom

Thank you to everyone who supported SEATS. It reaches and touches every grade. Worked a lot on the writing process. Science experiments for K and 4th for the first time through SEATS. It is a full year program not just end of year program. We need to get the word out about SEATS and that it isn't just a year end program.

Spirit Wear - Diana Alger

Nothing to report, except it will be in good hands with Shannon.

Teacher Appreciation - Karen Phillips

Went well. Covered all the activities as promised. Kids decorated all the sidewalks the Sunday night before Teacher Appreciation. Different this year, we didn't do the gift baskets this year. Instead we were able to get coupon books donated from Sally Foster and did a \$25 Target Gift Certificate for each full time teacher. This seemed to be a better use of funds that gift baskets in past and it was time to mix things up a bit. So thank you for everyone who helped out all week and parents who donated things.

Year Book - Sema Wray

At the printer and will be delivered to school next week. Committee leaves them in the office and lets the teachers decide how to distribute. The 5th graders usually get theirs first. Sema and most of the committee are coming back, but need to find new folks to turn things over too. Wendy will be coming back next year too to help with design. But they are always on the look out for new folks.

NEW BUSINESS

Tracie Gillenwater All checks need to be cashed by June 30th, so please deposit checks and get expenses in to Tracie.

Suzie Henricks Gave a wonderful thank you to Cindy Patterson, Melanie Peugh and Amy Siepert. Then a heartfelt thank you to all the Executive Board members.

INSTALLATION OF NEW OFFICERS

Suzie Hendricks installed all the new officers for the 2011-2012 school year - Diana Alger as Treasurer Elect, Julie Flournoy as Corresponding Secretary, Betsy Reid as Recording Secretary, Molly Gorman as Treasurer, Laura Pleasants as President Elect, Meg Bryant as President. And gave a very fun roast to each about what to expect. Folks that have been officers this year handed down their specialty bag to the next in line.

Meeting ended with a thank you and gift to Suzie Hendricks for her wonderful and generous service to TES.

The meeting was adjourned.

TURN OVER MEETING WAS CALLED TO ORDER

Meg Bryant made a quick announcement to touch base with past co-chairs to get committee notebooks if new folks haven't already. And new co-chair packets were available on the library table.

Meeting adjourned.

Respectfully Submitted
Meg Bryant filling in for Page Booth
TES PTA Recording Secretary