

TES PTA Board Meeting Minutes  
September 10, 2012

- I Call to Order- 7pm
- II Approval of the June Minutes- approved
- III Report of Officers

Principal's Report

**Mrs. Patterson:** We had some bumps with almost 700 students and changes to transportation but mostly smooth first week. At Back to School night September 20 there will be a presentation from Mrs. Patterson and individual class presentations by teachers. She appreciates feedback from the PTA and help from PTA parents in disseminating and explaining information and changes in TES to other parents. She highlighted the VA compulsory education rules. VA is battenning down hatches- If it's not an excused absence, it's unexcused. Still tweaking afternoon schedule a little. Continue using the bus times you were given, even if the buses have been a little late. Mrs. Patterson emphasized that it is crucial that daily changes in transportation be made (using the proper form) only if absolutely necessary-If your normal route is not available or there is an emergency. Since TES has 31 classrooms, if there are 3 per class it's almost 100 changes for the school staff to process. Watch Dogs Pizza night this Thursday- huge response- 500 total with almost 200 dads. Laura asked if there will be a head Watchdog Dad to help coordinate and report. Mrs. Patterson will check. There will be an Oct. 2 homework seminar for parents presented by Mrs. Patterson and Mrs. Shaia, with specifics for each grade.

Teacher Representative/Mrs. Archer

**Mrs. Archer:** Expressed her thanks for participating in the PTA. She said the teachers look forward to working with your kids. Across grade levels the teachers said thanks for getting kids to school on time and well rested!

### Corresponding Secretary

**Julie Flournoy-** New teacher recognition – The PTA welcomed two new 1st grade teachers, Ms. Cranston and Ms. Armstrong, with flower arrangements. New staff recognition - welcomed new support staff with TES canteens/Propel gift packets: - Linda Krupa (ESL teacher), Shannon Wakefield (gifted resource teacher), Kelly Dyer (PE teacher), Officer Cable (school resource teacher). The PTA also provided a care package to a student whose parent had passed away with condolences.

### Treasurer's Report/Budget Review and Vote

Diana Alger- Reminded Chairs to review her email about financial procedures. Don't forget budget categories, and fill out one form per category. (See Diana email) Extra stamps for checks are in PTA office. Receipts are required for PTA reimbursement. Deposits- don't leave in PTA office. Also, please remember to use the school copy machines and use pta code (cheaper).

Diana discussed the budget history and proposed budget. Fundraising goals include \$20,000 combined from Sally Foster and the Annual Fund. We want to push the election day bake sale this year and would like lots of participation.

The designations were also discussed. Mrs. Patterson has ordered the playground equipment. We voted last year that remaining designations unspent from last year be allotted to SEATS- to enhance learning. It's very high amount but flexible committee. If other opportunities arise we'll work with Mrs. Patterson as necessary.

\*\*\*\*\*Motion to accept budget as submitted passes\*\*\*\*\*

## Treasurer Elect

Melissa Sanne: Melissa reported that she is working on the directory, which will include email addresses this year. We hope to issue it in early October.

## President Elect

Elaine Petersen- Remember to use the Kroger plus program- last year we bought a guitar for TES- typically give the profits to resources. Also, if anyone wants a plastic volunteer nametag, let her know.

## Parliamentarian

Meg Bryant: Every 5 years have to review bylaws- this is the year- and submit to VAPTA- need to align with VA PTA. Meg is working on it. Board and general approval needed by May 12.

## President's Report: Notes & Upcoming Dates

Laura Pleasants- Important to get facilities forms in a month in advance. Obtain from Mrs. Hatcher and return to Mr. Gordon. Copier code tes pta on keypad. Enter on screen. Tour of PTA section of office after meeting led by Laura.

## IV Committee Reports

- ASE (After School Enrichment)- Form for registration should be in folders Monday/Tuesday, back to school on Friday.
- Annual Fund- Suzie running, not here, Laura mentioned we may need to make second push.
- Bake Sale-Idea of selling at Third Presbyterian? Laura will look into.
- Book Fair  
(Report from Claire Newton reported by Laura) The Book Fair is scheduled to run the week of October 15th. The books will once

again be provided by bbgb. They will set up the books on Tuesday, Oct. 16 and be available the rest of the day for teacher wish list making. Official "sales to the public" start on Wednesday, October 17th @ 1:30 -4pm. They will be there all day on Thursday (9-4) and Friday (9-8). Friday is Family Night. Try to buy your books before then for the best selection and to beat the crowds. Some new things we are doing this year will be: bbgb is talking about bringing in an author to talk to some of the kids on Wednesday. Also, we are going to work out a schedule with the teachers (who are willing and able!) to visit the Book Fair for a 15 minute time slot. This will be pre-arranged through Mrs. Hubbard and will be voluntary. This will not be time for shopping, only "wishing." bbgb has wish list clipboards available for the children. Mostly, we want the kids to get enthusiastic about books.

- Buildings and Grounds-new plants out front in pots- clean up day October 13.
- Calendar and Directory- target date- first week of October
- Chess- Heather Gavin: Starts October 2<sup>nd</sup>- Tuesdays after school for seven weeks . Capped at 24 with a lottery- also ASE still has chess classes!
- Drama- Nicki not here- Laura reports it is moved to afternoons- full 90 students- Tues and Thurs class- will do a licensed play. Might share play with Mary Mumford.
- Duathlon- scheduled for Oct. 14
- Family Night- "Dining disco and doughnuts" Joe's Inn catering. Need ideas for incorporating music.
- Journalism – still need chair- Ray Murphy doing but he has no TES kids
- First Grade Musical- no report
- Holiday Kids Corner-need Pet gifts and Dad gifts chair.
- Hospitality- Alfreda hosted teacher's lunch.
- Legos
- Newcomers- Elizabeth Robertson- great turnout this summer and for coffee and kleenex, just one more event for new 1<sup>st</sup>-5<sup>th</sup> graders coming up
- Reflections-Raidah Hudson Lee- art contest nationwide- have so far had a really low turnout. About 20 kids last year. It has a deadline of Oct. 18<sup>th</sup>. Got local artists to judge. Committee is trying to give teachers more info and spread word better.

- Room parents- Established process for picking two per class though they might add a 3<sup>rd</sup> when a child has a bad allergy. Process blends experience with new opportunity. Monthly treats for teachers provided by room parents. Final selections this week. As soon as room parents get email list they should send it to Signals.
- SEATS- Lisa Schumadine is working with lead teachers. Nothing scheduled for September as students/teachers alike settle in and MAPS/PALS testing takes place. October 8<sup>th</sup>/9<sup>th</sup>/10<sup>th</sup> – Author & Illustrator DyAnne DiSalvo will be conducting a writing workshop w/ the teachers on the 8<sup>th</sup>. Conducting 6 creative writing workshops w/ the 4<sup>th</sup> & 5<sup>th</sup> graders based on her book *The Sloppy Copy Slipup*. October 9<sup>th</sup> – Firemen visit for K. October 12<sup>th</sup> – VA Historical Society - Native American presentation – 4<sup>th</sup> grade October 26<sup>th</sup> – Kate Hall/Knox Hubbard “Richmond Rocks” (Richmondmom.com) 3<sup>rd</sup>, 4<sup>th</sup> & 5<sup>th</sup> graders

(Mrs. Patterson responded to a question about permission slips for school presentations. She explained that a policy from financial services requires these waivers for a child to ATTEND any outside vendor presentation at TES during the school day. Because this is a new policy Mrs. Patterson will be making extra efforts to make sure that any student who would like to attend, can.)

- Signals- Laura reported that things are going along fine. Need to submit on WEDS at 5 for PTA business. Send to TES SIGNALS not Dot. (And keep to PTA business)
- Square One Art- Laura- We’ll have on-line ordering only this year.
- Spirit Wear- Garnett- spirit wear going well. Revenue over \$4,200 already. Discussion of items for Dads. Julie asked for mugs (or something similar) for Corresponding Secretary to give to visiting author.
- Spirit nights- At Panera you must bring flyer-Room moms could send out before. UR basketball game planned! You can order on line. In Spring, Flinns and Tavern. Chik-fil-a in Dec. Suggestion of Superstars. Mrs. Patterson said her husband’s school has teachers ride around delivering pizzas.
- Sally Foster- Meg Bryant: low key this year, packets should arrive by tomorrow. Can send back anytime.

- Volunteers- Ashley Evans- working hard...priority is finding copy Mom's then teachers helpers. Then events. She is aware of the order of events.
- Walk to School- Liv Schneider- rain or shine. Considering walking school bus.

V New Business-none

VI Meeting Adjourned